



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

COUNCIL POLICY

TITLE: Sidewalk Maintenance

NO. E&PW-09

POLICY:

The annual municipal operating and maintenance budget allocates funding for the maintenance and repair of sidewalks. This function includes repair of sidewalks that present "trip hazards" to pedestrian traffic.

Sidewalks are defined as those public avenues of access that parallel the street, are generally constructed of concrete, are constructed by the Municipality or developers for the Municipality, and are maintained by the Municipality. All pedestrian and vehicular accesses that are generally perpendicular to the street, but are located on the road allowance generally behind the Municipal curb or Municipal curb and sidewalk shall be maintained by the private property owner. Determining the existence of any trip hazard between the back of sidewalk, or curb if no Municipal sidewalk has been constructed, and a private access shall be the responsibility of the property owner, and shall be repaired by the property owner. (See SK-1 attached)

PROCEDURE

1. To prioritize the order in which sidewalk trip hazards are repaired, Public Works staff shall carry out inspections of all sidewalks every three years and shall rate any sudden difference in elevation across the sidewalk as follows:
 - (a) 25 mm or greater difference - No. 1 trip hazard
 - (b) 20 - 24 mm (3/4" - 1") difference - No. 2 trip hazard
 - (c) 12 - 19 mm (1/2" - 3/4") difference - No. 3 trip hazard
2. Any difference in elevation between the curb and sidewalk as noted in SK-1 shall also be noted and prioritized in the same manner as for sidewalks. These trip hazards will be denoted with the letter "C", i.e. No. 1C, No. 2C, No. 3C.
3. The location and trip hazard rating shall be recorded by Public Works staff in reference to street address.
4. As the annual budget permits, the No. 1 trip hazards shall all be repaired, then No. 2 trip hazards shall be repaired, and then the No. 3 trip hazards shall be repaired. As repairs are completed, the list shall be noted with the date the work is done. When all trip hazards across the sidewalk have been repaired, the No. 1C - No. 3C hazards will be repaired as funding allows. Any difference of less than 1/2" shall not be repaired unless all numbered hazards have been repaired, and adequate budgetary funding is available.

EFFECTIVE DATE:
February 5, 2021

APPROVED BY:
Council

REFERENCE:
96-5467
Formerly
PLAN-17

AMENDS:
August 6, 1996

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5. When complaints are received regarding a particular trip hazard, it shall be inspected by Public Works staff and rated as detailed in 1. above, and if not on the list it shall be added. Repair of the trip hazard shall be scheduled as detailed in 4. above.
6. This policy and any future amendments shall be circulated to Municipal staff and shall be posted on the appropriate bulletin boards.

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