



**REQUEST FOR PROPERTY INFORMATION LETTER**

**Civic Address:** \_\_\_\_\_

**Legal Description:** \_\_\_\_\_

**Requestor’s Contact Information: Please print clearly**

*Any personal information provided below is collected pursuant to section 26 of the Freedom Information and the Protection of Privacy Act, the bylaws of the municipality under the Local Government Act, and under the authority of those enactments. Questions about the collection of the information may be directed to the Corporate Officer*

Name		
Address	City & Province	Postal Code
Phone	Email	

**The following information will be provided:**

- A list of the Building Permits that have been issued for the subject property
- Current Zoning and
- Current and Proposed Land Use designation as per the Official Community Plan

The fee for the above information is \$52.50 per civic address (\$50.00 + \$2.50 GST) as per the Fees & Charges (Miscellaneous) Bylaw, 2019, No. 2961. ***The Township of Esquimalt accepts debit, cash or cheque as method of payment and all requests will be processed in the order in which they are received.***

**Request cannot be submitted by email as payment is required at time of request.**

**Please visit or mail:  
Township of Esquimalt  
1229 Esquimalt Road  
Esquimalt, BC V9A 3P1**

\_\_\_\_\_  
Signature of Requestor

\_\_\_\_\_  
Date