



**2019**  
**STATEMENT OF**  
**FINANCIAL**  
**INFORMATION**

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**(Pursuant to the Financial Information Act)**

**THE CORPORATION OF THE TOWNSHIP OF ESQUIMALT**  
**2019 Statement of Financial Information**

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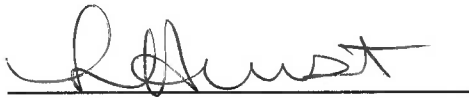
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**THE CORPORATION OF THE TOWNSHIP OF ESQUIMALT**  
**2019 Statement of Financial Information**

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Statement of Financial Information Approval

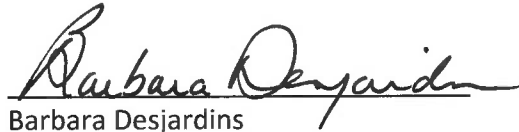
The undersigned, as authorized by the *Financial Information Regulation, Schedule 1, Subsection 9(2)*, approves all the statements and schedules included in this *Statement of Financial Information*, produced as required by the *Financial Information Act*.



Laurie Hurst, CPA, CGA

Chief Administrative Officer

July 14, 2020



Barbara Desjardins

Mayor

July 14, 2020

**THE CORPORATION OF THE TOWNSHIP OF ESQUIMALT**  
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Schedule of Debts

The Schedule of Debts has not been prepared as the requisite information appears in Note 4 to the attached financial statements.

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Schedule of Guarantee and Indemnity Agreements (unaudited)

There are no Financial Guarantee and Indemnity Agreements in place which required government approval prior to being given under the Financial Administration Act.

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Schedule of Grants and Contributions (unaudited)

<b>Organization</b>	<b>Amount (\$)</b>
Big Brothers Big Sisters of Victoria	2,000
Buccaneer Days	25,497
Celebration of Lights	12,689
Corporation of the City of Victoria - Canada Day Celebration	500
Esquimalt Farmers Market	22,532
Esquimalt High School	800
Esquimalt High School - Terry Fox Scholarship	500
Esquimalt High School - Township of Esquimalt Scholarship	750
Esquimalt Ribfest	15,861
Esquimalt United Church	1,500
Geronimo Canoe Club	500
Gorge Waterway Action Society	1,000
Greater Victoria Bike to Work Society	1,500
Greater Victoria Volunteer Society	1,000
Green Teams of Canada	6,000
Indigifest	1,516
L'École Victor Brodeur	750
Macaulay Elementary School Parents' Advisory Council - Crossing Guard	10,000
Michael Dunahee Keep the Hope Alive Drive	900
Need2 Suicide Prevention Education & Support	1,000
Rockheights Middle School	4,150
Township Community Arts Council	25,308
Vancouver Island South Film & Media Commission	3,000
Victoria Literacy Connection	1,000
Victoria Nikkei Cultural Society	1,500
Victoria Rainbow Kitchen Society	5,000
Victoria Tool Library	1,000
World Fisheries Trust	650
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<b>Total (28)</b>	<b>148,403</b>
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**THE CORPORATION OF THE TOWNSHIP OF ESQUIMALT**  
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Schedule of Employee Remuneration and Expenses (unaudited)

<b>Name</b>		<b>Department</b>	<b>Remuneration (\$)</b>	<b>Expenses (\$)</b>
Bittencourt	Artur	Information Technology	114,331.71	3,069.89
Braes	Lawrence	Parks & Recreation Services	78,305.00	522.42
Brown	William	Development Services	141,151.28	4,276.19
Brunton	Andrew	Emergency Services - Fire	112,487.29	6,143.57
Buie	Chris	Emergency Services - Fire	142,167.11	527.42
Byron	Jeffrey	Parks & Recreation Services	114,275.89	371.56
Cardinal	Paul	Parks & Recreation Services	77,846.12	115.88
Carragher	Christopher	Emergency Services - Fire	120,998.01	591.22
Chung	David	Emergency Services - Fire	123,219.26	839.05
Daykin	Richard	Parks & Recreation Services	114,564.99	370.97
Deschenes	Karl	Information Technology	79,007.69	56.44
Dumas	Rachel	Corporate Services	102,945.33	1,161.07
Gannon	Vicki	Human Resources	132,686.93	10,373.61
Giesbrecht	Wayne	Community Safety Services	85,937.43	105.93
Gow	Tyler	Emergency Services - Fire	114,041.36	372.31
Halliday	Alexander	Emergency Services - Fire	119,916.24	4,070.87
Harper	Mark	Engineering & Public Works	110,882.71	435.39
Hartman	Scott	Parks & Recreation Services	141,183.48	-
Harvey	Tyler	Emergency Services - Fire	107,760.27	973.26
Henderson	Daniel	Parks & Recreation Services	77,771.78	371.57
Holmes	Kahlil	Emergency Services - Fire	119,829.17	481.49
Hurst	Laurie	Chief Administrative Officer	208,238.05	3,338.34
Hutchinson	Jason	Emergency Services - Fire	131,629.13	2,302.59
Irvine	Ian	Financial Services	141,141.27	1,180.95
Jancowski	Christopher	Emergency Services - Fire	186,890.35	14,787.30
Jansen	Sara	Community Safety Services	88,269.57	421.25
Killion	David	Community Safety Services	87,472.34	2,678.97
Lamminen	Richard	Engineering & Public Works	76,148.68	630.84
Landry	Matthew	Emergency Services - Fire	116,893.15	4,409.53
Luch	Andrew	Emergency Services - Fire	110,620.42	4,130.39
MacPhail	Paul	Emergency Services - Fire	94,791.39	410.41
McDonald	Blair	Community Safety Services	141,098.58	1,809.92
McMillan	Scott	Emergency Services - Fire	116,111.32	334.64
Melville	Alison	Financial Services	75,927.57	950.00
Milkert	Andreas	Engineering & Public Works	84,135.43	722.56
Miller	Jeffrey	Engineering & Public Works	141,698.29	3,884.48
Moog	Christina	Parks & Recreation Services	77,716.78	-
Nurvo	Anja	Corporate Services	98,988.70	293.33
Owens	Sean	Emergency Services - Fire	118,440.02	2,068.65
Payne	Corey	Emergency Services - Fire	117,464.07	816.87
Ralph	Mark	Emergency Services - Fire	125,649.76	285.36
Rankin	Kevin	Engineering & Public Works	84,105.13	-
Robinson	Spencer	Emergency Services - Fire	138,816.52	776.25
Rosales	Angelo	Emergency Services - Fire	142,516.28	275.65

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Schedule of Employee Remuneration and Expenses (unaudited)

<b>Name</b>		<b>Department</b>	<b>Remuneration (\$)</b>	<b>Expenses (\$)</b>
Saladana	Troy	Emergency Services - Fire	141,320.75	1,761.63
Salamanca	Edgar	Engineering & Public Works	77,591.79	353.60
Saurette	Raymond	Emergency Services - Fire	147,794.24	3,442.37
Seivewright	Jason	Emergency Services - Fire	99,404.22	623.07
Serbic	Steven	Emergency Services - Fire	76,668.33	5,959.45
Shields	Kevin	Emergency Services - Fire	123,521.22	1,239.68
Syrett	Richard	Engineering & Public Works	77,651.80	353.60
Tang	Alex	Development Services	75,335.31	15.00
Turner	Mary	Financial Services	115,015.13	-
Walton	Trevor	Emergency Services - Fire	120,538.22	787.97
Wieler	Wilhelm	Engineering & Public Works	94,409.85	-
Williams	Morgan	Emergency Services - Fire	110,175.05	520.43
Zado	Andrew	Emergency Services - Fire	122,325.07	5,758.51
Aggregate over \$75,000 (57)			6,417,822.83	102,553.70
Aggregate under \$75,000 (314)			6,893,753.59	46,967.36
Total (371)			<u>13,311,576.42</u>	<u>149,521.06</u>

The Schedule of Employee Remuneration has been prepared on a cash basis. The financial statements have been prepared on an accrual basis, and no reconciliation of this schedule with the financial statements has been prepared.



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Schedule of Council Remuneration and Expenses (unaudited)

<b>Name</b>		<b>Remuneration (\$)</b>	<b>Expenses (\$)</b>
Armour	Kenneth	25,093.00	3,227.93
Brame	Meagan	25,093.00	4,068.25
Desjardins	Barbara	58,500.40	3,089.04
Helliwell	Jacob	25,093.00	5,056.49
Hundleby	Lynda	25,093.00	4,311.86
Morrison	Timothy	25,093.00	6,786.05
Vermeulen	Jane	25,093.00	4,680.43
		<u>209,058.40</u>	<u>31,220.05</u>

The Schedule of Council Remuneration has been prepared on a cash basis. The financial statements have been prepared on an accrual basis, and no reconciliation of this schedule with the financial statements has been prepared.

**THE CORPORATION OF THE TOWNSHIP OF ESQUIMALT**  
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Statement of Severance Agreements (unaudited)

There was one severance agreement under which payment commenced between the Corporation of the Township of Esquimalt and its non-unionized employees during the fiscal year 2019.

The agreement represented nine months in compensation.

**THE CORPORATION OF THE TOWNSHIP OF ESQUIMALT**  
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Schedule of Payments to Suppliers for the Provision of Goods and Services (unaudited)

<b>Supplier Name</b>	<b>Amount (\$)</b>
Acklands-Grainger Inc.	32,923.33
Acme Supplies Ltd.	109,818.57
AI Sutherland Consulting Ltd.	77,618.46
Aon Reed Stenhouse Inc.	108,651.00
BC Hydro	518,782.61
Bee-Clean Building Maintenance	37,632.00
Black Press Group Ltd.	35,280.86
Butler Brothers Supplies Ltd.	45,674.14
Capital Regional District	201,887.50
Carvello Law Corporation	146,838.64
CDW Canada Inc.	91,702.63
Cimco Refrigeration	31,064.62
City of Surrey	108,504.00
Commercial Aquatic Supplies	50,136.28
Commercial Building Cleaning	77,608.91
Coriolis Consulting Corp.	28,375.87
Crest Emergency Communications	53,233.22
Eecol Electric Corp.	68,529.98
Ellice Recycle Ltd.	181,841.61
Emery Electric Ltd.	95,206.93
F&D Scene Changes Ltd.	52,864.00
Five Star Paving Co. Ltd.	334,576.09
Fortis BC	139,204.10
Fraser Valley Refrigeration Ltd.	90,205.34
G & E Contracting LP	116,147.48
Geoadvice Engineering Inc.	132,092.09
Granicus Inc.	25,190.90
Greater Victoria Labour Relations Association	31,884.44
Greater Victoria Public Library	909,408.00
Guillevin International Co.	41,029.44
GVLRA – LTD Trust	144,071.46
H2X Contracting Ltd.	29,037.49
Iconix Waterworks LP	42,184.21
Insurance Corporation of BC	43,743.00
IPI Tech Inc.	194,273.95
Island Asphalt Company	177,774.35
Island Temperature Controls Ltd.	160,937.28
Island Tractor & Supply Ltd.	61,247.38

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Schedule of Payments to Suppliers for the Provision of Goods and Services (unaudited)

<b>Supplier Name</b>	<b>Amount (\$)</b>
Lafarge Canada Inc.	28,955.28
Lehigh Hanson Materials Ltd.	67,989.79
Lombard Pre-Cast Limited Partnership	40,591.90
M. Griffin Ltd.	64,344.02
Madden Fabrication	143,950.09
McRae's Environmental Services Ltd.	43,442.93
Medical Services Plan of BC	93,375.00
Miller Fence	26,801.25
Ministry of Environment & Climate Change	66,150.00
Moneris	46,341.47
Municipal Insurance Association of BC	121,288.00
Osborne Electro-Mechanics Ltd.	33,069.47
Pacific Blue Cross	574,440.41
Pacific Coast Fire Equipment (1976) Ltd.	33,365.19
Parkland Refining (BC) Ltd.	149,719.46
Pension Corporation – Municipal Pension Plan	2,313,762.00
Poolpod Products Ltd.	55,878.73
P.R. Bridge Systems Ltd.	114,985.38
Ralmax Contracting Ltd.	59,099.94
Raylec Power Ltd.	41,595.25
Receiver General for Canada	3,607,919.65
Roper Greyell LLP	83,067.24
Scalar Decisions Inc.	26,865.36
Slegg Construction Materials Ltd.	26,700.79
SLR Consulting (Canada) Ltd.	111,521.64
South Island Prosperity Project	65,221.00
Spectrum Safety Group	31,600.08
Stantec Architecture Ltd.	59,590.28
Stewart McDannold Stuart in Trust	53,187.50
Streetscan Canada, ULC	81,000.64
Suburban Motors	119,813.86
Telus Mobility	56,854.18
Tempest Development Group Inc.	55,129.36
United Engineering Ltd.	27,767.25
Universal Sheet Metal Ltd.	230,580.00
Van Isle Water Services Ltd.	58,816.81
The Corporation of the City of Victoria	8,548,442.30
Victoria Animal Control Services Ltd.	106,958.34
Victoria Drain Services Ltd.	29,972.65

**THE CORPORATION OF THE TOWNSHIP OF ESQUIMALT**  
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Schedule of Payments to Suppliers for the Provision of Goods and Services (unaudited)

<b>Supplier Name</b>	<b>Amount (\$)</b>
Watt Consulting Group	71,847.37
Western Traffic Ltd.	51,491.29
WorkSafe BC	321,518.10
WSP Canada Inc.	70,924.88
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Aggregate over \$25,000 (81)	22,843,118.29
Aggregate under \$25,000 (551)	2,251,551.52
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Total (632)	<u>25,094,669.81</u>

The Schedule of Payments to Suppliers for the Provision of Goods and Services has been prepared on a cash basis, and due to the limitations imposed by the Township's accounts payable system includes certain disbursements that are not purchases of goods and services. The financial statements have been prepared on an accrual basis, and no reconciliation of this schedule with the financial statements has been prepared.

## THE CORPORATION OF THE TOWNSHIP OF ESQUIMALT

### 2019 Statement of Financial Information

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#### Management Letter

The accompanying financial statements and schedules of the Corporation of the Township of Esquimalt (the "Township") are the responsibility of management. To ensure their integrity, objectivity, and reliability, management has selected appropriate accounting policies in accordance with Canadian generally accepted accounting principles for local governments as recommended by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants. The financial statements necessarily include some amounts that are based on estimates and the judgement of management with appropriate consideration of materiality.

The Township's accounting systems and related internal controls and supporting processes and procedures are designed and maintained to provide reasonable assurance that financial information is complete and accurate, and assets are safeguarded from loss. The procedures include the establishment of an organizational structure that provides a well defined division of responsibilities, accountability for performance, communication of standards of business conduct, and the selection, retention, and training of qualified staff.

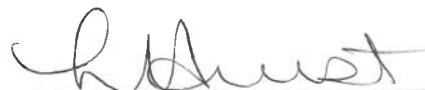
The Township's Council oversees management's internal control and financial reporting responsibilities. Council reviews and approves the Township's financial statements, and meets with management and its independent auditors to satisfy themselves that management's responsibilities are properly discharged.

KPMG LLP, Chartered Accountants, the independent auditors appointed by Council examined the financial statements and issued their Audit Report. The auditors have full and unrestricted access to Council to discuss their audit and their related findings.



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Ian Irvine  
Director of Financial Services



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Laurie Hurst, CPA, CGA  
Chief Administrative Officer