

BUILDING REGULATION BYLAW, 2017, NO. 2899

SCHEDULE A

**Note: Fees under this Schedule are subject to applicable Taxes
Fees are rounded up to the nearest Dollar**

DESCRIPTION	FEE
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1. Plan Processing Fee

- | | |
|---|-------------------|
| (1) Plan-processing fee for any application for Permit: | 25% of Permit Fee |
| (2) Maximum plan-processing fee: | \$2,000 |
| (3) Minimum plan-processing fee: | \$50 |

2. File Search Fee

- | | |
|--|----------------------------------|
| File search fee for time spent by municipal staff to respond in writing to request by owner for: | \$50/hour or any portion thereof |
| (1) Zoning of property | |
| (2) Age of property | |
| (3) Permit history | |
| (4) Outstanding orders | |
| (5) Locating plans on file related to Permits | |

3. Building Permit Fee

Permit fee shall be based on value of construction covered by Permit, calculated as following:

- | | |
|--|---------------------------------------|
| (1) (a) value of construction of \$1,000.00 or less: | \$50 |
| (b) value of construction over \$1,000.00: | |
| - for first \$1,000 | \$50 |
| - for next \$99,000 | plus \$13 per \$1,000 or part thereof |
| - for next \$400,000 | plus \$11 per \$1,000 or part thereof |
| - over \$500,000 | plus \$9 per \$1,000 |

Table below is for illustration purposes only:

Value of Construction (\$)	Fee
100,000	1,337.00
150,000	1,887.00
200,000	2,437.00
300,000	3,537.00
400,000	4,637.00
500,000	5,737.00
1,000,000	10,237.00

Bylaw No. 2899

- (c) Calculation of value of construction for Permit fee shall be based on:
 - (i) Construction contract cost including reasonable extra costs (a copy of contract documents may be required at time of application).
 - (ii) Where there are no contract documents, applicant shall supply estimated cost of construction based on plans and specifications that form part of application.
 - (iii) The final value of construction shall be established by a Building Official.

4. Re-inspection Fee

Where determined by a Building Official that, due to non-compliance with this Bylaw, more than two inspections are necessary for each type of inspection, the fee for each inspection after the second inspection shall be: \$50

5. Special Inspection Fee

(1) Where there is a request for a required Permit inspection to be done outside of normal business hours of the Township, a fee based on the actual time spent making such inspection, including traveling time, shall be charged at: \$90/hour

(2) The minimum inspection time shall be 1 hour.

6. Permit Renewal Fee

- (1) Permit renewal fee: 20% of Permit fee
- (2) Maximum renewal fee: \$500
- (3) Minimum renewal fee: \$50

7. Demolition Permit Fee

Fee for Permit to demolish, deconstruct or remove building or structure: \$200

8. Other Permit Fees

Masonry or Metal Fireplace: \$50

Masonry or Metal Chimney
(issued with Permit for fireplace): \$35

Masonry or Metal Chimney
(issued without Permit for fireplace) - Single flue: \$35
- Multiple flue (each): \$20

Wood Stove: \$50

Fireplace Insert (each): \$50

Bylaw No. 2899

Chimney Repair - Single flue:	\$20
- Multiple flue (each):	\$20
Sign Permit:	\$50
9. <u>Plumbing Permit Fee</u>	
Plumbing fixtures:	
- 1 to 10 fixtures (each):	\$15
- additional fixtures (each):	\$10
Hot water storage tank installation:	\$15
Repairing or altering drainage or vent piping:	\$25
Installation of internal roof leader (each):	\$10
Fire protection standpipe and hose system:	
- 1 to 2 hose connections inclusive (each):	\$15
- additional hose connections (each):	\$ 7.50
Fire protection sprinkler system:	
- 1 to 5 sprinklers, inclusive (each)	\$20
- additional 20 sprinkler heads	\$20
Special inspection:	\$25
Water service pipe (per metre to house):	\$25
Underground irrigation system - backflow prevention:	\$25
Renewal fee for Plumbing Permit:	20% of Permit fee to maximum of \$100
10. <u>Sewer Sewer and Storm Drain Permit Fee</u>	
Area sumps and catch basins (each):	\$10
Manholes (each):	\$30
Interceptors and acid neutralizers (each):	\$30
Up to 30 metres (property line to house):	
- Laying of a building storm sewer (each):	\$30
- Laying of a Building sanitary sewer (each):	\$30
- Altering or renewing a storm sewer (each):	\$30
- Altering or renewing a sanitary sewer (each):	\$30
30 metres and over:	\$20 for each additional 30 metres or part thereof

Bylaw No. 2899

Altering or renewing subsoil drainage system:	\$30
Renewal fee for Sewer and Storm Drain Permit:	20% of Permit fee to maximum of \$100

11. Fee for Connection and Replacement of Sanitary Sewer and Storm Drain

(1) Fee for sanitary sewer and storm drain connection within Township right-of-way:

100mm Sanitary sewer (separate ditch):	\$5,000
100mm Storm drain (separate ditch):	\$5,000
150mm Sanitary sewer (separate ditch):	\$6,500
150mm Storm drain (separate ditch):	\$6,500
100mm Sanitary sewer & 100mm Storm drain (combined ditch):	\$6,000
100mm Sanitary sewer & 150mm Storm drain (combined ditch):	\$7,000
150mm Sanitary sewer & 150mm Storm drain (combined ditch):	\$8,000

(2) If 2 sanitary or 2 storm sewer pipes are installed in a combined ditch, the cost shall be the same as for a sanitary and storm sewer in a combined ditch.

(3) All connections and/or extensions above 150mm diameter shall be installed at cost. An estimated cost shall be provided at the time of request for the connection.

(4) When rock is encountered in the sewer/drain trench, a fee equivalent to the cost will be imposed for drilling, blasting, re-excavation, extra surface restoration, and any other cost incurred for the removal shall be added to and form part of the fee for sewer and drain connections. Where feasible, estimated rock removal costs will be provided, and a deposit shall be paid to the Township in sufficient amount to cover these costs prior to continuation of the installation.

(5) If the connection being installed is on a collector road, major road, or arterial highway, an additional fee up to \$5,000 will be payable to the Township to cover the cost of proving traffic control.

12. Test and Clear Fee

(1) 100 – 150mm of line: \$750

(2) Connection to be tested must be located at property line and exposed by the Township; backfill restoration will be the responsibility of the Township.

(3) Additional fees for restoration will be charged when connection is located under hard surfaces such as asphalt, concrete or pavers.

Bylaw No. 2899

13. **Capping Fee**

- (1) Fee, per line: \$750
- (2) Connection to be capped must be located at property line and exposed by the Township; backfill restoration will be the responsibility of the Township.
- (3) Additional fees for restoration will be charged when connection is located under hard surfaces such as asphalt, concrete or pavers.

14. **Road Allowance Occupation Permit Fee**

To occupy any portion of Township road right-of-way, including boulevards: \$25.00 per day

15. **Road Allowance Construction Permit Fee**

- (1) Prior to issuance of a Permit to construct any works within Township right-of-way, including boulevards, a deposit of \$500 is required to be provided to the Township.
- (2) The deposit will be refunded upon completion of the works and upon the Township being satisfied that no damage has occurred to the Township's property or works located in the right-of-way.
- (3) If any damage has occurred, the Township shall apply the deposit towards the cost of repair of any damage and the applicant shall be responsible for paying any amount remaining immediately upon being invoiced therefor by the Township.

16. **Reduction of Permit Fee**

Where a registered professional as defined by the *Building Code*, reviews and certifies an application for a Permit as being in compliance with the *Building Code* and applicable Township bylaws, and where the Township relies upon that certification in issuing a Permit, the Permit fee shall be reduced by 5%.

17. **Refund of Permit Fee**

- (1) A Permit fee may be partially refunded upon written request by the owner, provided a Building Official has certified that work has not been commenced and the Permit has not expired.
- (2) Where a refund of a Permit fee is approved, it shall be calculated based on 60% of the Permit fee after deducting the plan-processing fee.
- (3) No refund of Permit fee shall be approved where an inspection has been made or any work has commenced pursuant to the Permit.

Bylaw No. 2899

18. **Damage Deposit**

- (1) At the time of issuance of a Permit for a building or demolition, a deposit of \$2,500.00 is required for restoration of damage to any Township property or works, as required.
- (2) The deposit shall be refunded if:
 - (i) there is no damage to Township property or works;
 - (ii) no invoice has been issued for recovery of the cost of repair to Township property or works; and
 - (iii) an occupancy permit has been issued.
- (3) The deposit shall be forfeited to the Township if a final inspection is not called for and approved within 2 years of the issuance of the Permit.
- (4) The deposit may be waived by the Township, if, in the opinion of a Building Official, given the scope of the work, damage to Township property or works is unlikely to occur.

BUILDING REGULATION BYLAW, 2017, NO. 2899

SCHEDULE B

APPLICANT ACKNOWLEDGEMENT:

- (1) I the undersigned confirm that I am the registered owner of the property to which this application applies.
- (2) I acknowledge that if I am granted a Permit pursuant to this application, I am responsible for compliance with the *Building Code*, this Bylaw and any other applicable enactment, code, regulation or standard relating to the work in respect of which the Permit is issued whether or not the said work is undertaken by me or by those whom I may retain or employ to provide design and/or construction services.
- (3) I acknowledge that neither the issuance of a Permit under this Bylaw, nor the acceptance or review of a plans, specifications, drawing or supporting documents, nor inspections made by or on the behalf of the Township constitute any representation, warranty, assurance or statement that the *Building Code*, this Bylaw or any other applicable enactment, code, regulation or standard has been complied with.
- (4) Where the Township requires that any letter of assurance be provided by a Registered Professional pursuant to the *Building Code* or this Bylaw, I confirm that I have been advised in writing by the Township that it will rely exclusively on the letters of assurance of Professional Design and Commitment for Field Review prepared by _____ (Insert name) in reviewing the plans, drawings, specifications and supporting documents submitted with this application for a Permit; and further I confirm that I have relied only on the said Registered Professional for the adequacy of plans, drawings, specifications and supporting documents submitted with this application.
- (5) I understand that I should seek independent legal advice in respect of the responsibilities I am assuming upon the granting of a Permit by the Township pursuant to this application and in respect of the execution of this Acknowledgement
- (5) I confirm that the information submitted with this application is accurate and may be relied upon by the Township.

BY SIGNING BELOW, I HEREBY CONFIRM AND ACKNOWLEDGE THAT I HAVE READ AND UNDERSTOOD THE APPLICATION FORM AND THIS ACKNOWLEDGEMENT.

Signature: Owner _____ **Date** _____