

CORPORATION OF THE TOWNSHIP OF ESQUIMALT

BYLAW NO. 2797

A bylaw to provide for the installation of Lock-Boxes

WHEREAS having access keys readily available for commercial buildings containing residential units, residential apartment buildings and strata complexes in the event of emergencies reduces the likelihood of fire fighter injuries and property damage, and increases the efficiency and effectiveness of emergency responses;

AND WHEREAS the Council deems it beneficial for residents and emergency response personnel to implement a Lock-Box Program;

NOW THEREFORE the Council of the Corporation of the Township of Esquimalt, in open meeting assembled, enacts as follows:

1. This Bylaw may be cited as the "Installation of Lock-Boxes Bylaw, 2013, No. 2797."
2. For the purposes of this Bylaw, the following terms shall have the following meanings:
 - (a) "Lock-Box" means a Mul-T-Lock cylinder or tube lock or other key deposit device approved by the Fire Department.
 - (b) "Fire Department" means the Township of Esquimalt Fire Rescue Department.
 - (c) "Commercial building", "residential apartment building" and "strata building" shall mean as defined in the Township of Esquimalt Zoning Bylaw, 1992, No. 2050, as amended.
3. This Bylaw shall be applicable to all commercial buildings containing any residential units, residential apartment buildings and strata buildings located within the Township of Esquimalt.
4.
 - (a) Prior to the issuance of an occupancy permit by the Township, the owner of a newly constructed building to which this Bylaw applies shall ensure that a Lock-Box is installed in such new building.
 - (b) The owner of a commercial building or residential apartment building in existence as of the date of the adoption of this Bylaw shall ensure that a Lock-Box is installed in such building prior to December 31st, 2015.
 - (c) A Permit shall be required for the installation of a new Lock-Box or for the relocation or modification of an existing Lock-Box within a building to which this Bylaw applies.
5.
 - (a) Prior to the installation, relocation or modification of the Lock-Box, the owner shall submit an application for a Lock-Box Permit to the Fire Department.
 - (b) The owner shall ensure that an approved Lock-Box is installed in accordance with the requirements of this Bylaw by a qualified locksmith approved by the Fire Department.
 - (c) Upon completion of the installation of the Lock-Box, the owner shall notify the Fire Department and the Fire Department shall conduct an inspection.

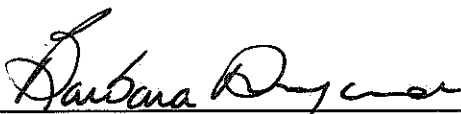
- (d) If the installed Lock-Box complies with all of the terms and conditions of this Bylaw, the Permit shall be approved by the Fire Department.
 - (e) In the event of any deficiencies, the owner shall correct such deficiencies at its cost and shall notify the Fire Department to conduct a re-inspection.
6. The owner of a building that is subject to this Bylaw shall ensure that:
- (a) updated keys are available in the Lock-Box at all times for all floor areas and roof areas of the building for fire fighting and other emergency response purposes; and
 - (b) all keys within the Lock-Box are clearly marked to indicate the unit number or area of the building that the key is for.
7. Only Lock-Boxes approved by the Fire Department shall be installed.
8. Lock-Boxes shall be:
- (a) recessed into the building wall or pillar;
 - (b) located as close as possible to the main entrance of the building and in clear view when doing a 360 degree turn while standing at the main entrance;
 - (c) located at a height of not less than 450 mm and not higher than 1.8 m; and
 - (d) labelled with a "FD" marking or other marking acceptable to the Fire Department.
9. The Fire Department Fire Prevention Officer and their designate within the Fire Department are authorized to administer and enforce this Bylaw.
10. Any person who contravenes any provision of the Bylaw commits an offence and on summary conviction is liable to a fine of not less than Two Hundred Dollars (\$200) and not more than Two Thousand Dollars (\$2,000).

READ a first time on the 7th day of January, 2013.

READ a second time on the 7th day of January, 2013.

READ a third time on the 7th day of January, 2013.

ADOPTED on the 21st day of January, 2013.



BARBARA DESJARDINS
MAYOR



ANJA NURVO
CORPORATE OFFICER