



**CORPORATION OF THE TOWNSHIP OF ESQUIMALT
ADVISORY PLANNING COMMISSION
MINUTES
HELD ON
JANUARY 19, 2010
COUNCIL CHAMBERS**

MEMBERS PRESENT:	Gerald Froese, Chairperson Joanne Kimm Rod Lavergne Ramona Scott Christopher Smith Ed Williams
REGRETS:	Jamie Hilbert
STAFF LIAISON:	Karen Hay, Planning Technician
IN ATTENDANCE:	Barbara Snyder, Director of Development Services
COUNCIL LIAISON:	Alison Gaul
SECRETARY:	Marie Letham

There were no members of the public in attendance.

I. CALL TO ORDER

The Chair called the meeting to order at 7:00 p.m. and outlined the meeting procedures and role of the Advisory Planning Commission.

II. ADOPTION OF AGENDA

Moved by Rod Lavergne, seconded by Joanne Kimm that the agenda be adopted as distributed.

III. WELCOME AND INTRODUCTION OF NEW MEMBER AND COUNCIL LIAISON

The Chair welcomed Christopher Smith and Councillor Alison Gaul.

The Commission members introduced themselves and gave a brief biography of their background.

IV. ELECTION OF CHAIRPERSON

Gerald Froese was elected by acclamation for a second year as Chairperson for the year 2010.

V. ELECTION OF ALTERNATE CHAIRPERSON

Joanne Kimm was elected by acclamation as Alternate Chairperson for the year 2010.

VI. ADOPTION OF MINUTES – Regular Meeting December 15, 2009

Moved by and seconded that the minutes of the December 15, 2009
Be adopted as circulated.
Motion **CARRIED**

VII. BUSINESS FROM THE MINUTES

There was no business from the minutes.

VIII. APC ORIENTATION

Barbara Snyder, Director of Development Services gave a brief introduction regarding the principles and the general process for the Advisory Planning Commission. She then introduced Karen Hay, Planning Technician who is the Acting Staff Liaison for the APC during the month absence of the Senior Planner, Trevor Parkers.

Karen then presented a short power-point orientation presentation to the Commission Members.

The main topics of the presentation were:

- Role of the Advisory Planning Commission;
- Regulations [i.e. Official Community Plan (OCP), Development Permit Guidelines, Zoning Bylaw, other Municipal Policies & provincial and federal regulations.

The orientation clarified the differences between the OCP and the Zoning Bylaw and detailed the purpose of a Development Permit.

The presentation also informed the members of the conduct of APC meetings, the evaluation of proposed developments; the review of the project design; an explanation of the public process and neighbourhood involvement; type of recommendations that the Commission can make and how APC's minutes and recommendation are forwarded to Council.

VII. COUNCIL LIAISON

Councillor Gaul commented that she is looking forward to working with the Advisory Planning Commission and looking forward to the feedback on applications.

She advised the Commission that there has been a long process regarding the amendment to the OCP regarding height and density. She thanked Barbara Snyder for the information she has provided to Council and the many draft reports regarding height and density.

Councillor Gaul informed the Commission that Council first considered 14 storeys but that was defeated and a decision was reached to amend the OCP to 12 storeys. She stated that the amending bylaw will be going through the process and a public hearing will be held.

VIII. NEW BUSINESS

Esquimalt Village Project

Jerry Froese asked Barbara Snyder about the status of the EVP as he was unable to attend the Open House.

Barbara Snyder advised that 2 Options were presented by the Consultants to Council. Options proposed mixed uses and the relocation of the Town Square, with a goal of achieving a "pedestrian feeling". Council had an "in-Camera" meeting regarding the financial implications. The Esquimalt Village Project remains a priority for Council and Staff continue work on this project.

IX. NEXT REGULAR MEETING

The next regularly scheduled meeting is February 16, 2010.

IX. ADJOURNMENT

On motion the meeting adjourned at 8:00 p.m.

Certified Correct

Gerald Froese, Chairperson