



Township of
ESQUIMALT



2022
STATEMENT OF
FINANCIAL
INFORMATION

(Pursuant to the Financial Information Act)



THE CORPORATION OF THE TOWNSHIP OF ESQUIMALT
2022 Statement of Financial Information

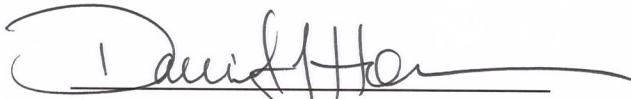
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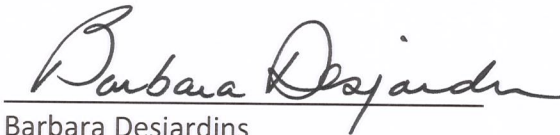
Statement of Financial Information Approval

The undersigned, as authorized by the *Financial Information Regulation, Schedule 1, Subsection 9(2)*, approves all the statements and schedules included in this *Statement of Financial Information*, produced as required by the *Financial Information Act*.



Daniel Horan, P.Eng.
Chief Administrative Officer

June 20, 2023



Barbara Desjardins
Mayor

June 20, 2023

THE CORPORATION OF THE TOWNSHIP OF ESQUIMALT
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Schedule of Debts

The Schedule of Debts has not been prepared as the requisite information appears in Note 4 to the attached financial statements.

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Schedule of Guarantee and Indemnity Agreements (unaudited)

There are no Financial Guarantee and Indemnity Agreements in place which required government approval prior to being given under the Financial Administration Act.

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Schedule of Grants and Contributions (unaudited)

Organization	Amount (\$)
55 Plus BC Games	5,000
Big Brothers Big Sisters of Victoria	2,000
Capital Bike Society	2,500
Buccaneer Days	24,028
Celebration of Lights	4,342
Esquimalt Community Arts Hub	15,000
Esquimalt Farmers Market	13,000
Esquimalt High School	4,800
Esquimalt Ribfest	9,986
Gorge Waterway Action Society	2,000
Green Teams of Canada	6,000
Japanese Canadian Artists Symposium	3,500
L'École Victor Brodeur	750
Macaulay Elementary School Parents' Advisory Council - Crossing Guard	5,822
Need2 Suicide Prevention Education & Support	1,200
Township Community Arts Council	14,762
Vancouver Island South Film & Media Commission	5,000
Victoria Jazz Society	19,427
Victoria Rainbow Kitchen Society	7,500
Victoria Sexual Assault Centre	3,000
Total (20)	<u>149,617</u>

THE CORPORATION OF THE TOWNSHIP OF ESQUIMALT
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Schedule of Employee Remuneration and Expenses (unaudited)

Name		Department	Remuneration (\$)	Expenses (\$)
Alexander	Noah	Parks & Recreation Services	75,323.41	514.61
Bittencourt	Artur	Information Technology	125,697.84	1,034.77
Braes	Lawrence	Parks & Recreation Services	84,229.36	376.89
Brown	William	Development Services	155,345.91	1,267.38
Brunton	Andrew	Emergency Services - Fire	140,959.52	2,028.92
Buie	Chris	Emergency Services - Fire	158,066.95	2,713.74
Byron	Jeffrey	Parks & Recreation Services	126,392.60	457.84
Carragher	Christopher	Emergency Services - Fire	134,563.83	3,125.90
Chung	David	Emergency Services - Fire	142,180.94	5,599.97
Clary	Joel	Engineering & Public Works	142,825.44	1,167.00
Davison	James	Development Services	86,926.61	457.84
Daykin	Richard	Parks & Recreation Services	126,056.34	340.89
Deschenes	Karl	Information Technology	83,064.84	0.00
Gannon	Vicki	Human Resources	155,290.91	3,439.04
Giesbrecht	Wayne	Community Safety Services	94,321.19	267.50
Gow	Tyler	Emergency Services - Fire	119,619.99	2,847.13
Halliday	Alexander	Emergency Services - Fire	81,274.71	92.16
Harvey	Tyler	Emergency Services - Fire	140,202.40	5,463.24
Hay	Karen	Development Services	81,419.88	725.00
Henderson	Daniel	Parks & Recreation Services	97,118.51	457.84
Holmes	Kahlil	Emergency Services - Fire	112,917.73	1,263.42
Hopkins	Debra	Corporate Services	133,146.15	1,836.06
Hrasky	Kielan	Emergency Services - Fire	100,448.93	2,223.59
Hurst	Laurie	Chief Administrative Officer	229,540.66	1,583.43
Hutchinson	Jason	Emergency Services - Fire	140,638.96	1,687.03
Irvine	Ian	Financial Services	155,489.41	3,733.52
Killion	David	Community Safety Services	94,366.19	2,471.41
Knoke	Stephen	Parks & Recreation Services	152,358.30	787.84
Lamminen	Richard	Engineering & Public Works	86,970.50	1,240.00
Landry	Matthew	Emergency Services - Fire	126,243.64	2,515.81
Luch	Andrew	Emergency Services - Fire	118,977.48	2,455.84
MacPhail	Paul	Emergency Services - Fire	129,699.94	5,212.49
McDonald	Blair	Community Safety Services	155,350.41	2,714.54
McMillan	Scott	Emergency Services - Fire	139,166.89	2,599.88
Melville	Alison	Financial Services	116,157.34	1,867.83
Milkert	Andreas	Engineering & Public Works	85,967.04	1,146.15
Munde	Kulpreet	Community Safety Services	93,808.46	1,806.53
Northrup	Tanner	Engineering & Public Works	105,400.73	1,982.78
O'Keefe	Paula	Financial Services	88,843.02	5,497.84

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Schedule of Employee Remuneration and Expenses (unaudited)

Name		Department	Remuneration (\$)	Expenses (\$)
Owens	Sean	Emergency Services - Fire	144,640.85	2,059.35
Payne	Corey	Emergency Services - Fire	128,280.85	1,746.93
Polson	Cameron	Emergency Services - Fire	109,342.51	2,011.26
Price	Jared	Information Technology	78,688.67	0.00
Ralph	Mark	Emergency Services - Fire	159,519.29	2,350.63
Rankin	Kevin	Engineering & Public Works	92,160.52	1,317.79
Rosales	Angelo	Emergency Services - Fire	165,554.56	1,916.15
Saladana	Troy	Emergency Services - Fire	145,092.05	1,311.59
Salamanca	Edgar	Engineering & Public Works	83,074.84	666.50
Seivewright	Jason	Emergency Services - Fire	112,364.20	1,366.89
Serbic	Steven	Emergency Services - Fire	156,723.67	4,350.90
Shields	Kevin	Emergency Services - Fire	135,953.99	1,276.00
Swan	Gregory	Emergency Services - Fire	123,601.41	9,690.61
Syrett	Richard	Engineering & Public Works	83,134.84	666.50
Tang	Alex	Development Services	83,206.59	615.00
Walton	Trevor	Emergency Services - Fire	126,077.33	2,167.28
Widdifield	Neal	Emergency Services - Fire	145,066.22	5,885.13
Williams	Morgan	Emergency Services - Fire	140,186.98	5,754.93
Young	Robert	Parks & Recreation Services	83,260.88	457.83
Zado	Andrew	Emergency Services - Fire	148,298.89	2,456.76
Zajac	Tara	Corporate Services	116,654.67	1,710.17
Aggregate over \$75,000 (60)			7,277,256.77	126,781.85
Aggregate under \$75,000 (333)			7,123,621.11	39,295.89
Total (393)			<u>14,400,877.88</u>	<u>166,077.74</u>

The Schedule of Employee Remuneration has been prepared on a cash basis. The financial statements have been prepared on an accrual basis, and no reconciliation of this schedule with the financial statements has been prepared.

THE CORPORATION OF THE TOWNSHIP OF ESQUIMALT
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Schedule of Council Remuneration and Expenses (unaudited)

Name		Remuneration (\$)	Expenses (\$)
Armour	Kenneth	27,382.79	0.00
Boardman	Andrea	4,045.50	0.00
Brame	Meagan	23,412.29	0.00
Cavens	Stuart	4,045.50	0.00
Desjardins	Barbara	63,339.47	250.00
Helliwell	Jacob	27,382.79	1,106.85
Hundleby	Lynda	23,412.29	0.00
Morrison	Timothy	27,382.79	5,347.72
Rotchford	Darlene	4,045.50	0.00
Vermeulen	Jane	15,052.65	3,018.24
		<u>219,501.57</u>	<u>9,722.81</u>

The Schedule of Council Remuneration has been prepared on a cash basis. The financial statements have been prepared on an accrual basis, and no reconciliation of this schedule with the financial statements has been prepared.

THE CORPORATION OF THE TOWNSHIP OF ESQUIMALT
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Statement of Severance Agreements (unaudited)

There was one severance agreement under which payment commenced between the Corporation of the Township of Esquimalt and its non-unionized employees during the fiscal year 2022.

The agreement represented nine months in compensation.

THE CORPORATION OF THE TOWNSHIP OF ESQUIMALT
2022 Statement of Financial Information

Schedule of Payments to Suppliers for the Provision of Goods and Services (unaudited)

Supplier Name	Amount (\$)
Accessmt Holdings Ltd.	67,814.73
Acklands-Grainger Inc.	35,263.78
Al Sutherland Consulting Ltd.	51,457.36
Alpine Insulation Ltd.	51,292.49
Aon Reed Stenhouse Inc.	158,555.00
Aragon Construction Management Corp.	154,777.15
BC Hydro	470,159.05
Black Press Group Ltd.	51,373.97
Brytar Contracting Ltd.	63,882.00
Bunzl	128,027.84
Capital Regional District	188,789.50
Carvello Law Corporation	134,049.88
Carvello Law Corporation - In Trust	30,409.20
CDW Canada Inc.	294,173.70
CentralSquare Canada Software Inc.	43,473.94
Chew Contracting, a Division of Ralmax Contracting Ltd.	286,578.49
Cimco Refrigeration	131,142.59
City of Surrey	109,254.07
Coastal Ford Squamish	37,738.40
Coastal Installations (Prefab) Ltd.	33,174.76
Columbia Fuels	231,291.52
Commercial Aquatic Supplies	140,178.34
Commercial Building Cleaning	61,901.70
CorePM Services Ltd.	173,352.48
Crest Emergency Communications	47,828.17
Dominion Voting Systems Corporation	26,034.75
Downs Construction Ltd.	32,308.87
Ellice Recycle Ltd.	231,287.27
Emery Electric Ltd.	45,165.09
Empress Painting Ltd.	42,525.00
Engineering For Kids	26,176.50
Flynn Canada Ltd.	312,791.33
Fortis BC	187,250.51
Granicus Inc.	29,961.43
Graphic Office Interiors Ltd.	155,206.79
Greater Victoria Labour Relations Association	53,198.00
Greater Victoria Labour Relations Association - LTD Trust	149,366.76
Greater Victoria Public Library	1,408,934.00
HCMA Architecture + Design	302,673.19
Holloway Group	49,521.33

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Schedule of Payments to Suppliers for the Provision of Goods and Services (unaudited)

Supplier Name	Amount (\$)
Home Lumber & Building Supplies	26,190.53
Hydro-Force Excavating Ltd.	52,666.91
Iconix Waterworks LP	109,145.97
Insurance Corporation of BC	53,625.00
ISL Engineering and Land Services Ltd.	32,465.18
Island Asphalt Company	149,295.92
Island Temperature Controls Ltd.	171,870.78
Kerr Wood Leidal Associates Ltd.	44,819.37
Kinetic Construction Ltd.	1,168,673.66
KMF Traffic Solutions Ltd.	101,972.28
Knappett Projects Inc.	2,528,948.97
KPMG LLP	25,515.00
Lafarge Canada Inc.	25,611.93
Leaders International Executive Search	60,572.10
Lehigh Materials, a Division of Lehigh Hanson Materials Ltd.	77,117.22
Lenovo (Canada) Inc.	50,545.71
M. Griffin Ltd.	38,954.54
Madill-The Office Company	27,180.71
Manulife Financial Group Benefits	62,099.93
McElhanney Ltd.	27,317.51
McRae's Environmental Services Ltd.	78,799.44
Mega Power Installations Ltd.	519,723.35
MGM Mechanical Ltd.	656,524.51
Microserve	44,084.14
Miller Fence	41,763.75
Moneris	62,311.66
Municipal Insurance Association of BC	175,716.69
Neuquinn Consulting	56,796.83
Osborne Electro-Mechanics Ltd.	33,468.16
P.R. Bridge Systems Ltd.	32,923.21
Pacific Blue Cross	532,251.95
Pension Corporation - Municipal Pension Plan	2,385,639.01
PerfectMind Inc.	27,776.00
Pipes Technology Group	27,548.42
Receiver General for Canada	3,978,607.86
Rollins Machinery Ltd.	51,726.15
Ryzuk Geotechnical	26,981.88
Scottish Line Painting Ltd.	26,229.69
Skyblue Services Corporation	60,372.90
South Island Prosperity Partnership	35,197.00

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Supplier Name	Amount (\$)
Stewart McDannold Stuart	35,749.29
Suburban Motors	47,994.12
Suttle Recreation Inc.	177,095.10
Telus Mobility	56,515.93
The Corporation of the City of Victoria	8,014,343.08
The Sherwin Williams Co.	26,253.28
Uline Canada Corporation	70,575.24
Universal Cover Corp.	198,107.10
Universal Sheet Metal Ltd.	79,320.16
University of Victoria	158,167.52
Urban Systems Ltd.	113,986.44
Van Isle Water Services Ltd.	71,513.05
Victoria Animal Control Services Ltd.	107,656.34
Victoria Drains	117,121.60
Victoria Landscape Gravel Mart Ltd.	32,860.74
Waste Connections of Canada Inc.	36,048.53
Waterworks Irrigation and Landscaping Inc.	45,846.25
Wescor Contracting Ltd.	277,984.35
West Isle Industries Ltd.	72,691.57
WorkSafe BC	475,586.00
Aggregate over \$25,000 (100)	30,132,788.44
Aggregate under \$25,000 (720)	2,317,016.27
	<hr/>
Total (820)	<u>32,449,804.71</u>

The Schedule of Payments to Suppliers for the Provision of Goods and Services has been prepared on a cash basis, and due to the limitations imposed by the Township's accounts payable system includes certain disbursements that are not purchases of goods and services. The financial statements have been prepared on an accrual basis, and no reconciliation of this schedule with the financial statements has been prepared.

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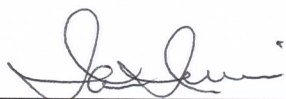
Management Letter

The accompanying financial statements and schedules of the Corporation of the Township of Esquimalt (the "Township") are the responsibility of management. To ensure their integrity, objectivity, and reliability, management has selected appropriate accounting policies in accordance with Canadian generally accepted accounting principles for local governments as recommended by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. The financial statements necessarily include some amounts that are based on estimates and the judgement of management with appropriate consideration of materiality.

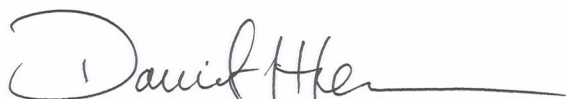
The Township's accounting systems and related internal controls and supporting processes and procedures are designed and maintained to provide reasonable assurance that financial information is complete and accurate, and assets are safeguarded from loss. The procedures include the establishment of an organizational structure that provides a well-defined division of responsibilities, accountability for performance, communication of standards of business conduct, and the selection, retention, and training of qualified staff.

The Township's Council oversees management's internal control and financial reporting responsibilities. Council reviews and approves the Township's financial statements and meets with management and its independent auditors to satisfy themselves that management's responsibilities are properly discharged.

KPMG LLP, Chartered Accountants, the independent auditors appointed by Council examined the financial statements and issued their Audit Report. The auditors have full and unrestricted access to Council to discuss their audit and their related findings.



Ian Irvine
Director of Financial Services



Daniel Horan, P.Eng.
Chief Administrative Officer