

POSITION TITLE:	Chargehand-Painter/Utility	POS. NO:	771
DEPARTMENT & DIVISION:	Engineering & Public Works/ Public Works	EFFECTIVE DATE:	July 2006
REVIEWED OR AMENDED DATE:	Amended February 7, 2025	APPROVED BY:	Manager of Public Works

POSITION FUNCTION
<p>Primary function is to lead a team of skilled labourers to paint all road and curb markings using standard line paint and thermoplastic; install various road signs as directed; repair streetlights; paint interior and exterior of facilities; remove graffiti from bus stops; repair/replace interior lighting in facilities.</p>
KEY DUTIES
<p>Paint road markings and buildings such as crosswalks, curbs, loading zones, center lines, facilities, bus shelters, benches and park washrooms; use paint forms as required; assemble and install/replace street signs; coordinate traffic control when painting on roadways; train employees.</p> <p>Chargehands ensure that work schedules, procedures and established performance and safety standards are met, lead crew talks and other team and job site initiatives and provide employee training in all tasks performed.</p> <p>Inspect and perform minor repairs on traffic signals and streetlights by checking for legal height of signals; replace bulbs; contact qualified contractors regarding repair and maintenance of traffic controllers; replace batteries in barricade; replace lights in Municipal Hall, Parks and outdoor areas.</p> <p>In consultation with the Public Works Supervisor, the Chargehand reviews and participates in the work that Public Works staff perform around facility maintenance, bus shelters, street furniture, lighting, traffic signals and signage.</p> <p>The Chargehand is responsible for ordering parts and supplies, completion of forms, and maintaining accurate records.</p> <p>Operate a vehicle for the transport of crews, equipment and supplies; use a variety of equipment such as mobile traffic line painting machine, air-less paint machines, snorkel bucket truck, chipping hammer, paint brushes and rollers.</p> <p>Provide excellent customer service to both internal customers and members of the community.</p> <p>Perform other duties directed by Supervisor or Manager.</p>
INDEPENDENCE

This position reports to the Public Works Supervisor.
 Incumbent provides daily work supervision for a Public Works crew.
 Working alone on occasion.

WORKING CONDITIONS

Physical effort:

Lift and move heavy equipment and material.
 Long periods of standing. (often)

Mental effort:

Short periods of intense concentration while operating line painting equipment. (often)

Visual/auditory effort:

Normal.

Work environment:

Outdoors and municipal buildings.
 Work near moving traffic and near power lines; exposure to fumes and vibrations from equipment. (often)

KNOWLEDGE, KEY SKILLS, AND ABILITIES

Model the Township’s core values in all program activities.
 Communicate effectively verbally and in writing.
 Excellent knowledge of safe work practices and policy.
 Ability to lead, provide training and motivate staff in a public works setting.
 Use a variety of hand tools and power equipment.
 Ability to organize and prioritize work.
 Understand and apply the methods and procedures of repairing lighting fixtures.
 Operate a variety of painting machines.

QUALIFICATIONS

Formal education, training, and occupational/professional certification:

Grade 12 diploma or GED.
 Valid class 5 BC driver’s license (class 3 with air endorsement is considered an asset).
 Traffic control certificate.

Experience:

3 years related experience.

OTHER

Length of time to become familiar with job duties and responsibilities - 1 year.