

**ESQUIMALT  
POSITION DESCRIPTION**

Position No.: 3067  
Effective Date: 15 July 1998

<b>Position Title:</b>	Custodial Worker
<b>Department/Division/Section:</b>	Parks and Recreation/Recreation

**POSITION FUNCTION**

Perform custodial functions in buildings and associated areas.

**KEY DUTIES**

Perform routine cleaning services in Arena, Curling Rink and lobbies; monitor, clean and disinfect change rooms, washrooms, activity rooms, lockers and hallways; set up rooms for functions; unload and move shipments of materials and supplies; handle various cleaning materials; maintain garbage disposal; maintain high level of cleanliness of various public rooms; make minor repairs to ice and move goals during ice clean ups. Work in the Recreation Centre may entail cleaning of washrooms, pool and changeroom areas, multipurpose rooms, etc.

Work closely and cooperatively with Program Staff, Food Services, and Cashier personnel to ensure high quality service provided to the public.

Use equipment and tools such as hand trucks, table and chair dollies, drills, and hand tools.

Respond to enquiries from the public by providing general information.

Perform related duties where qualified.

**INDEPENDENCE**

Work is performed following assigned duties and requests for service under Building Maintenance Staff directions.

Work is reviewed daily by Building Maintenance staff.

Problems involving deviations from established procedures are reported to Building Maintenance staff.

**WORKING CONDITIONS****Physical Effort:**

Lift and move heavy materials and equipment. (occasional)

**Mental Effort:**

Deal with unruly or abusive people; deal with multiple requests for service. (occasional)

**Visual/Auditory Effort:**

Normal.

**Work Environment:**

Recreation and Sports Centres.

Work with cleaning compounds, disinfectants, exposure to body fluids, hot cold environment. (frequent)

**KEY SKILLS AND ABILITIES**

Some knowledge of basic hand tools and power equipment.

Understand and discuss job related matters.

**QUALIFICATIONS****Formal Education, Training and Occupational Certification:**

High school graduation.

Current and valid Class 5 B.C. Driver's Licence.

**Experience:**

Not required.

or an equivalent combination of education and experience.

**OTHER**

Length of time to become familiar with job duties and responsibilities: up to 3 months.

May be requested to substitute in a more senior position.