

ESQUIMALT POSITION DESCRIPTION

Pos. No: 801

EFFECTIVE DATE: MAR. 15, 1995

Amended: December 2020

Approved by: Director of Engineering and PW

Position Title:	Mechanic II – with TQ
Department/Division/Section:	Public Works

POSITION FUNCTION

Maintain and repair a fleet of Municipal vehicles and equipment.

KEY DUTIES

Perform repairs and preventive maintenance to a variety of Municipal vehicles and equipment including small motors, vehicles (heavy duty/medium duty/light duty, fire rescue), off-road vehicles (backhoes, tractors, skid steers), compressors, generators (stationary and mobile) and hydraulic crane truck; diagnose repair problems; remove, inspect, repair or replace defective components, adjusting as necessary; operate and test equipment and vehicles, including new units; use tools of the trade such as torches, welders, hydraulic equipment, air tools and electronic testing equipment.

Inspect propane-powered units for safety; provide comments on vehicle roadworthiness and estimate vehicle down times; order parts as necessary; complete vehicle and equipment repair records.

Maintain Emergency Vehicle Technician certification and carry out inspections, repairs, modifications, upgrades to Fire & Rescue units as per requirements.

Train Township staff in the use of its mechanized equipment.

Perform related duties where qualified.

INDEPENDENCE

Work is assigned by supervisor or generated by repair requests.

Work is reviewed by supervisor.

Problems such as major repairs are referred to supervisor.

WORKING CONDITIONS

Physical Effort:

Repair heavy vehicles and equipment. (frequent)

Mental Effort:

Meet deadlines for repair of emergency response vehicles. (often)

Visual/Auditory Effort:

Listen for engine sounds and watch for moving parts while performing repairs for short periods. (often)

Work Environment:

Repair shop.

Work on running engines; exposure to exhaust fumes, oil, gas, grease and inclement weather. (continuous)

KNOWLEDGE, KEY SKILLS, AND ABILITIES

Promote, incorporate and role model the Township’s core values into all program activities:

Accountability – we are transparent and take responsibility for our policies, our decisions and our actions.

Integrity – we practice high standards of ethical behaviour and open communication that inspires trust.

Respect – we value people and treat everyone with dignity and fairness.

Service Excellence – we strive to meet community needs and achieve high-quality results through teamwork, partnerships, innovation and creativity.

Passion – we approach our work with conviction and enthusiasm.

Understand and apply the methods and procedures of mechanical maintenance including hydraulic and hydrostatic systems and repair.

Communicate effectively verbally.

Operate a variety of repair equipment and tools of the trade.

QUALIFICATIONS

Formal Education, Training, and Occupational/Professional Certification:

High school graduation.

Current and valid B.C. Certificate of Trades Qualification in Heavy Duty/Automotive Mechanics. (4 years)

Current and valid Class 3 B.C. driver’s licence with air brake endorsement.

Maintain Emergency Vehicle Technician certification.

Experience:

5 years of related experience.

Or:

An equivalent combination of education and experience.

OTHER