

REQUEST FOR QUOTE: 500 PARK PLACE NORTH - LAND USE AND OPTIONS ANALYSIS.

ADDENDUM – QUESTIONS VIA EMAIL

1. If there are additional notes or answers to questions that have been shared with other candidates
The only change made on BC Bid was an updated PDF of the RFQ to correct a typing error
1. Is there is limit to the allocated budget from the township and
Council set this as a priority (request) and the award of the contract will be taken to Council who will then approve the project amount and contract. Technically there is no limit.
2. If there is an expected project completion date from the township
There is no set project completion date however generally these reports would take 3-4 months to complete.
3. In the DELIVERABLES section are 4 outlined key points. Can you clarify if my assumptions for these 4 are correct?
Report Framework: That is the proposal 2. Draft report: Draft report provided closer towards the end of project 3. Final report: Results of comprehensive analysis which includes potential feedback from the draft report 4. Presentation: Presenting the results
The full scope of work expected as the final deliverable of the project would include all the points in 3 (Site Analysis, stakeholder engagement, options development, options evaluation, and report preparation). Point 4 breaks down the steps it would take to get to that final report.
 - **Report Framework is the outline of the report – think of table of contents – the framework. What the timeline will be – who you might engage. It is a checkpoint for the consultant and staff to know everyone is on the right track – setting expectations.**
 - **Draft and final report – correct.**
 - **Presentation – correct.**

CONTACT INFORMATION

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