



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

COUNCIL POLICY

TITLE:	Code of Conduct for Patrons & Visitors	NO.	PER-06
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Effective Date:	July 23, 2024
Approved by:	Council
Reference:	ADM-24-046
Amends:	April 9, 2024

POLICY:

Council is committed to providing welcoming and safe surroundings with equitable access to Township properties to create an environment free of discrimination, harassment, physical discomfort, danger, emotional stress, and unfair treatment. Council, staff, patrons and visitors have a shared responsibility to maintain a positive and respectful environment.

Every member of the public has the responsibility to maintain appropriate standards of behaviour and is required to comply with the following Code of Conduct for Patrons and Visitors Statement in order to use or visit our properties.

PROCEDURE:

As a user or visitor of the Township’s properties and services, you agree to the following Code of Conduct Statement for Patrons and Visitors:

- Not violating any posted facility rules;
- Treating all individuals equally and with respect, regardless of their race, ethnicity, place of origin, political belief, religion, gender identify or gender expression, sexual orientation, age, physical or mental disability, or any other protected characteristic;
- Not engaging in disruptive behaviour, such as yelling or misusing Township property;
- Not intimidating, abusing, offending, speaking with foul language or exhibiting any other discriminating or harassing behaviour;
- Not participating in illegal actions such as theft or vandalism;
- Not soliciting for any purpose on Township properties unless authorized;
- Refraining from distributing, or being under the obvious influence of alcohol, cannabis, illicit drugs, medications or other mood altering substances on Township premises;
- Being respectful in those designated areas where alcohol consumption is permitted;
- Not behaving in a manner that endangers the safety or health of our staff or the public;
- Following all posted safety guidelines and instructions provided by staff;
- Reporting any safety hazards or security concerns to municipal authorities immediately;
- Exiting promptly at closing times or during emergencies when asked to vacate;
- Communicate with Township of Esquimalt staff in a courteous manner, whether in person, over the phone, or through electronic communication channels; and
- Complying with Township policies and the reasonable requests of staff.

Consequences of Violating the Code of Conduct Statement for Patrons and Visitors:

- Suspend or revoke access to Township services and facilities;
- Police may be called for assistance; and
- Costs incurred while violating the Code of Conduct Statement will be recovered from the person/persons who were in violation.

Council is empowered by the Local Government Act, the Community Charter, and the Canadian Human Rights Act to prescribe rules governing the conduct of persons while on Township’s properties or while utilizing Township services, including over email, phone or in person. This is done to ensure the comfort and safety of all Township patrons and staff.