

The Township of Esquimalt is excited to invite artists to submit applications for public art installations that will enhance our beautiful public spaces and contribute positively to our vibrant community. As part of our **Public Art Plan**, we are committed to creating engaging, inclusive, and thought-provoking works of art that reflect the diverse character of Esquimalt and inspire conversation among residents and visitors alike. Whether through sculptures, murals, or innovative art forms, we encourage artists to explore how their work can create meaningful connections and showcase the spirit of Esquimalt.

We welcome applications from artists of all backgrounds and experiences, and we look forward to seeing how your creativity will enhance the public spaces we cherish. Let's work together to make Esquimalt a place where art and community thrive! [Please complete the following application to have your request considered.](#)

### Step 1: Applicant Contact Details

Date of Application:		
Indicate whether installation will be on public or private property		
<input type="checkbox"/> Public Property <input type="checkbox"/> Private Property		
Location:		
Are you affiliated with an organization?	If yes, what is your organization?	
Contact Name:	Mailing Address:	
Email:	Postal Code:	Province:
Website (if applicable):		

### Step 2: Project Information

Art Project Description (max 250 words):
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Outline the objectives and goals for the project (max. 250 words):

Outline the project schedule - including set up, installation, and clean up (max 250 words):

Outline who will be involved in the project and their responsibilities (max 250 words):

**Step 3: Artistic Vision and Community Engagement**

How does the artwork connect with the community (max 250 words):

How does the work celebrate the unique character or diversity of Esquimalt? (max 250 words):

Will there be opportunities for community involvement during the project? (i.e. workshops, input sessions, collaborative efforts?)

**Step 4: Artist(s) Bio and Portfolio**

Artist Name:	City of Residence:
Artist Email:	Artist Phone No:

**Step 5: Design and Materials**

**Design concept:** Please attach a sketch, drawing, or rendering of proposed artwork. If applicable, include design iterations or models to illustrate the process.

**Materials and Durability:**  
Describe the materials you plan to use and how they are appropriate for public display (considering weather, safety, maintenance, environmental concerns etc.)

**Step 6: Funding**

<b>EXPENSES</b>	
Artist Fees	\$ _____
Material Costs (paint, brushes, rollers, installation, hardware, etc.)	\$ _____
Scaffolding	\$ _____
Traffic Management Plan (if applicable)	\$ _____
Health and Safety (ladder, traffic cones, high visibility vests, face masks, drop masks etc.)	\$ _____
Miscellaneous Fees	\$ _____
<b>TOTAL EXPENSES</b>	<b>\$ _____</b>
 <b>FUNDING SOURCES</b>	
Private Donations	\$ _____
Grants (provide sources):	\$ _____
Contributions in Lieu	\$ _____
Total funds requested from Township	\$ _____
<b>TOTAL FUNDING</b>	<b>\$ _____</b>
<i>Proof of all funding sources are required, including confirmation that funding is allocated for project.</i>	
Please list grant funding sources, identify funders/partners, or other budget enclosures:	

**Step 7: Safety and Maintenance**

**Safety Consideration:**  
Describe any potential safety concerns and how they will be addressed (i.e., structural integrity, accessibility, etc.).

**Ongoing Maintenance Plan:**

What is the plan for maintaining the artwork once installed?

**Step 8: Installation and De-installation**

**Installation Requirements:**

Describe any special equipment or technical requirements for the installation.

**De-installation Plan:**

If the artwork is temporary, what is the plan for removing the artwork after its installation period?

**Step 9: Additional Information**

Is there anything else the selection committee should know about your project? (i.e., unique aspects, challenges, or special considerations)

**Submission Checklist:**

- Site location (photograph)
- Preliminary sketch or mock up of art
- Objectives and scope of project
- Permissions from Property Owner (in applicable)
- Budget and Funding Sources
- Proof of Funding
- Timeline for Project Completion
- Outline of method/products used
- Outline public consultation (if applicable)
- Plan for maintenance

**Please attach the following documents:**

- Artist Resume (allowed formats: doc, docx, pdf)
- Photos of previous work (max 5 images)
  - Please share in 1 document do not send multiple files.
  - Allowed types: jpg, jpeg, png, pdf.

**Please note:** Submission of application does not constitute approval. This Township of Esquimalt will only review completed applications. Incomplete applications may add additional time for approval.

Please note that the Township of Esquimalt is subject to the provisions of the Freedom of Information and Protection of Privacy Act, and therefore, cannot guarantee that any information provided can be held in confidence.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please return completed application form ATTN: RECREATION COORDINATOR** by email to:  
[Public.art@esquimalt.ca](mailto:Public.art@esquimalt.ca) or in person at the Esquimalt Recreation Centre or Archie Browning  
Sports Centre.